



Bandung  
Independent  
School

## Position Available

### Learning Support Teacher

#### Vision

To champion individual potential and cultivate leaders, as the school of choice for the internationally-minded community of West Java.

#### Mission

Through engaging IB programmes, we empower inquiring, reflective, and caring lifelong learners to continue striving towards a better world.

#### Position

The Learning Support Teacher (LST) works with the Student Support Team to support the learning community in removing barriers to learning for designated students with learning needs, to enhance students' participation and achievement. They gather evidence and data about students with possible additional needs, and collaborate with teachers, families, and other pedagogical leaders when relevant, to build a clear, consistent, and comprehensive support plan.

When appropriate, the LST leads professional development opportunities for staff members to further their understanding of inclusion and ability to identify learning diversities. They support inclusive classroom practice and encourage staff to develop understanding and empathy for students experiencing barriers to learning. The LST provides training, coaching, mentoring and joint planning sessions to increase access and engagement in learning. They may also make recommendations to modify facilities, reorganize learning spaces, or purchase materials and resources to better facilitate inclusive learning and teaching.

#### Skills and Requirements

- a commitment to International Mindedness, to meet the needs of children from different cultures and provide services that are culturally appropriate
- fluent English language skills (please reference IELTS / TOEFL score in cover letter)
- Bachelor's degree in English Education or Special Needs Education
- teacher certification and experience in supporting students with a range of learning needs and abilities
- commitment to lifelong learning and ongoing professional development
- commitment to a student-centered, inquiry-based learning environment
- commitment to self-improvement and reflective practice
- commitment to and genuine appreciation for internationalism and diversity
- fully vaccinated for COVID-19

#### Address

Jl.Prof.Drg.Surya Sumantri No.61  
Bandung, West Java

#### Phone & Email

P : +62 22 2014 995  
E : admissions@bisedu.or.id

[www.bisedu.or.id](http://www.bisedu.or.id)



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### **Learning Diversities – Specific Knowledge and Skills**

- the ability to identify barriers to learning in school settings, and collaborate with relevant stakeholders to remove barriers
- the ability to identify, implement, and evaluate a range of educational and management strategies for classroom programmes to meet the educational needs of children who have learning difficulties
- the ability to develop and monitor individual programmes for children with literacy and numeracy difficulties
- utilize internal and external assessments for evaluating learning difficulties
- the ability to work with staff, families, and other agencies to provide professional support for them in the education of children with learning difficulties
- show empathy for students who have learning and/or behaviour difficulties, while supporting inclusive classroom practice and encouraging staff to develop understanding and empathy for students experiencing barriers to learning

### **Professional Skills**

- developed collaboration skills, to work effectively with other teachers, administrators, and parents, when relevant
- the ability to access and use information and communication technologies/resources to enhance learning support intervention programmes
- strong interpersonal and communication skills to allow for effective and comprehensive support to students, teachers, parents, and caregivers
- respect the privacy and confidentiality of each student, sharing relevant information only to those agreed upon by the Area Principals

### **Areas of Responsibility**

The Learning Support Teacher will:

- be accountable to the Head of School, and adhere to all school-wide policies
- be a contributing member of the BIS school community
- conduct observations of students and teachers to gather evidence and data regarding students with possible additional needs
- build a clear and comprehensive support plan with teachers and assistant teachers to remove barriers to learning and enhance participation across the school, including preparing and adapting resources and programme materials, to enhance participation across the school
- provide training, coaching, mentoring and joint planning sessions to increase access and engagement in learning

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- coordinate and facilitate Student Support Team weekly meetings, consistently detailing progress and next steps for further growth of each student
- create Individual Learning Plans for students when applicable, assisting teachers and parents with their implementation
- work flexibly with a student or group of students as agreed upon
- liaise with families in conjunction with the Area Principals and classroom teachers
- collaborate with the BIS Student Wellness Coordinator to support students, parents, and teachers
- build relationships with local agencies, collaborating with other learning support professionals to support individual student growth

Interested applicants please submit CV including professional references, outlining your strengths, experience, and interest in BIS through email to our Personnel: [personnel@bisedu.or.id](mailto:personnel@bisedu.or.id) Applications should be submitted in English by email only.

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